



March 7 – 10, 2024

For all these individual forms please visit the [Exhibitor Manual](#)

DEADLINE	EXHIBITOR CHECK LIST
January 24, 2024	Complete the Insurance Form document (MANDATORY)
January 24, 2024	Complete the NB Occupational Health and Safety Act document (MANDATORY)
January 24, 2024	Complete the Exhibitor Appointed Contractor (MANDATORY if applicable)
January 31, 2024	Book your Hotel. Rooms are limited!
February 7, 2024	Review the Fire & Emergency Rules
February 7, 2024	Review the Safety Guidelines
February 14, 2024	Order your Exhibitor badges: https://secure.masterpromotions.ca/MRVExhibitor/
February 16, 2024	Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services – Convenient Online Ordering: www.globalconvention.ca Username: MTNRV Password:2024
February 19, 2024	Review the Contract Terms & Conditions for Exhibitors (see enclosed). Please contact Show Manager with any questions/concerns.
February 20, 2024	Order Admit One Passes
Prior to Show	Check move-in, move-out times and show hours